Central Ohio Valley > Administration Form

*Required Fields

Governance

1. How many times did the executive committee conduct governance business during 2020? *

1

2. How many members were there in the executive committee during 2020? *

8

3. How did the executive committee communicate with one another during 2020? (Check all that apply.) *

- [x] Email
- [ ] Teleconference
- [ ] Zoom/Gotomeeting/Webex
- [ ] ACS Network
- [x] Other

   face to face

4. What percentage of your councilors participated in the Spring Special Meeting of Council (to hear nominees for President-Elect)? *

100 %

5. What percentage of your councilors were in official attendance at the Fall Virtual Council Meeting? *

100 %

6. Did a member of your local section attend the Local Section Leaders Track at the 2020 ACS Leadership Institute? *

- [ ] Yes
- [ ] No
7. Did your local section have a succession and/or leadership development plan during 2020? *
   - Yes
   - No

8. How did your local section identify future leaders and get them into the leadership pipeline during 2020? (Check all that apply.) *
   - Self-nomination
   - Solicitation or Advertising
   - Identify Active Committee Members
   - Formal Leadership Training
   - Long Term Plan
   - Outreach to New Members
   - Arm-twisting
   - Other

9. Did your local section conduct an officer election during 2020? *
   - Yes
   - No

10. Did your local section conduct its elections electronically during 2020? *
    - Yes
    - No
    - Google Forms

Questions 11-13 provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. In questions 12 and 13, do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

11. 2020 Chair's report: Please provide a narrative of the past year's activity/successes/challenges: *
This past year only one meeting was successfully scheduled and attended. We were able to have one meeting on February 4, 2020 with guest speaker Dr. Sandra Loesgen from the department of chemistry at University of Florida, St. Augustine. All other meetings had to be cancelled due to the COVID pandemic. Meetings that were scheduled but had to be cancelled included (1) the Annual Award Night meeting jointly sponsored by Marshall University held in April 2020, (2) a day long undergraduate research symposium at Marshall University held in July 2020, and (3) an annual fall picnic held at Lake Vesuvius Pedro OH in September 2020.

12. 2021 Chair's goals for the Section
   a. Please list first of top three goals
      Improve outreach programs including more ACS members and students.
   b. Please list second of top three goals
      Increase member participation in activities.
   c. Please list third of top three goals
      Incorporate ACS local sections around WV in our activities.
   d. What are your concerns and challenges?
      We have the challenge of geographically some ACS members are too far from each other. Therefore, ACS member participation is low.

13. 2021 Chair-Elect's goals for the Section
   a. Please list first of top three goals
      Improve outreach programs including more ACS members and students.
   b. Please list second of top three goals
      Increase member participation in activities.
   c. Please list third of top three goals
      Incorporate ACS local sections around WV in our activities.
   d. What are your concerns and challenges?
      We have the challenge of geographically some ACS members are too far from each other. Therefore, ACS member participation is low.

14. Does the Local Section have a Vision and/or Mission Statement? *
   ☑ Yes
   ☐ No
15. What was the month and year of the last Local Section strategic planning session?

01/01/2001

Organization

1. Did your local section have active coordinators for the following?

<table>
<thead>
<tr>
<th>Activity</th>
<th>Coordinator Names</th>
</tr>
</thead>
<tbody>
<tr>
<td>Awards</td>
<td>Michael Louis Norton</td>
</tr>
<tr>
<td>Community Activities</td>
<td>Laura R McCunn</td>
</tr>
<tr>
<td>Newsletter/Publications</td>
<td>Gary Don Anderson</td>
</tr>
<tr>
<td>Nominations</td>
<td>John Markiewicz</td>
</tr>
</tbody>
</table>

2. How many subsections were active in your local section during 2020? *

0

3. How many subsection meetings were held by your local section during 2020? *

0

4. How many topical groups were active in your local section during 2020? *

0

5. How many topical group meetings were held in your local section during 2020? *

0

6. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) during 2020? *

☐ Yes
☐ No

*A person who is not a member of the SOCIETY shall not become a member of any Local Section, but Local Sections may provide in their bylaws to have Local Section Affiliates, not members of the SOCIETY, who shall be entitled to all the privileges of membership in the Local Section, as provided in the Local Section bylaws, except that of holding an elective position of the Local Section, or voting on Articles of Incorporation and bylaws for the Local Section, or serving as a voting member of its Executive Committee or equivalent policymaking body, or voting for Councilor(s) or Alternate Councilor(s) from the Local Section. In their bylaws, Local Sections may either provide or withhold the privilege of voting by Local Section Affiliates for an elective position (other than Councilor or Alternate Councilor) of the
Local Section. Local Section Affiliates may be appointed as Committee Chairs, if allowed by the bylaws of the Local Section.

7. How many dues-paying local section affiliates* were in your local section during 2020? *

2

8. What was the approximate number of active volunteers in your local section during 2020? *

15

9. Please estimate the number of new volunteers in your local section during 2020? *

1

10. Please indicate all the ways that your local section recognized volunteers during 2020 (Check all that apply.) *

☐ Awards
☐ Certificates
☐ Letter to Volunteer
☐ Letter to Volunteer Supervisor
☐ Recognition at an Event
☐ Recognition in Newsletter
☐ Recognition on Web
☐ Other

Communication

1. How many local section meetings were held during 2020? *

1

2. On average, how many members attended a local section meeting during 2020? *

20

3. How did Councilors report to your local section members about national ACS matters during 2020? (Check all that apply.) *

☐ At an Executive Committee Meeting
4. Did your local section have a representative on your Regional Meeting Board or Steering Committee during 2020? *

- Yes
- No

5. How does the section's leadership communicate information to its members (including social media channels)?
   
a. General description of communication:

   Through the COVACS website (covacs.org), a Facebook page, email, and mailing to members who do not have email addresses

b. How Often do these communications occur? Number of newsletters published:

   a few times a year

c. How Often do these communications occur? Number of meeting notices:

   only one time in 2020

6. What social media does your local section use? (If selected, the link is required.)

- Facebook [Link]
- Instagram
- LinkedIn
- Snapchat
- TikTok
- Twitter
- Other

7. Did your local section have a website during 2020? *
Did your local section have a website during 2020? *

- Yes
- No

http://covacs.org

8. Did your local section post its Annual Report on your website during 2020? *

- Yes
- No

Nomination

The Local Section (LS) Outstanding Performance (OP) ChemLuminary Award is given annually to a local section in each section size category by the Local Section Activities Committee. This award recognizes the most outstanding performance of a LS in a particular size category in supporting ACS, its section members, students, the public, the education enterprise, industry, other ACS sections, other professional societies, and partnering organizations. The review is based solely on the LS FORMS annual report (AR), considering primarily the summary self-nomination statement below and the summary descriptions contained within Events, Activities, and Meetings. Other performance indicators may include administrative (e.g. participation in elections) and financial (e.g. sound budgetary policy) aspects. Timely submission of your administration and financial forms is a major factor in the evaluation of your LS for the Outstanding Performance Award.

1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award *

- Yes
- No

Supporting Materials

<table>
<thead>
<tr>
<th>Brief Description</th>
<th>File Name</th>
<th>File Size</th>
<th>Date Uploaded</th>
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