

Central Ohio Valley > Administration Form > 2021

\*Required Fields

## Governance

**Please input your responses to all questions based on the annual reporting year (unless otherwise instructed.)**

1. How many times did the executive committee meet to conduct governance business? \*

2. How many members were there in the executive committee? \*

3. How did the executive committee communicate with one another? (Check all that apply.) \*

Email

Teleconference

Zoom/Gotomeeting/Webex

ACS Network

Other

4. What was the month and year of the last Local Section strategic planning session?

5. What percentage of your councilors were in official attendance at the Spring Virtual Council Meeting? \*

**6. What percentage of your councilors were in official attendance at the Fall Virtual Council Meeting? \***

100	%
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**7. Did your local section have a succession and/or leadership development plan? \***

- Yes
- No

**8. Did a member of your local section attend the Local Section Leaders Track at ACS Leadership Institute? \***

- Yes
- No

**9. How did your local section identify future leaders and get them into the leadership pipeline? (Check all that apply.) \***

- Self-nomination
- Solicitation or Advertising
- Identify Active Committee Members
- Formal Leadership Training
- Long Term Plan
- Outreach to New Members
- Arm-Twisting
- Other

**10. Did your local section conduct an officer election? \***

- Yes
- No

**11. Did your local section conduct its elections electronically? \***

- Yes
- No

**12. How many members voted in your local section election?**

18

The following questions provide the opportunity for your section's leadership to communicate successes, challenges, goals, and progress towards meeting those goals. We want to hear from you! Please use the required comment boxes to share your thoughts about your section. Do not feel limited by having spaces indicated for the top three goals. Other goals can be added in the comment box if needed.

**13. Chair's Report: Please provide a narrative of the past year's activity/successes/challenges \***

This past year, COVACS had four activities. In April, we held a virtual meeting with speaker Ian Perry, a chemist at the WV State Police Crime Laboratory to speak at our annual COVACS-supported Awards Night. In July we held a face-to-face meeting for the Chemistry Research Summer Program (CRSP) final research symposium with students presenting ~15 minute talks about the work that have completed at Marshall. An outdoor outreach event focused on local children was conducted at Heritage Farm's Fall Festival in October. Finally, we had a mixed virtual/in-person meeting in November with speaker John Markiewicz, a junior faculty member of the Marshall Department of Chemistry. The main challenges we faced this year were still primarily due to the COVID pandemic. We are grateful that we were able to have at least mixed virtual/in-person meetings. For 2022, we plan to open our meetings back to in-person and hopefully get participation exceeding pre-pandemic levels.

Responses to be provided by the Chair-elect for the annual reporting year.

**14. Chair-Elect's Goals \***

**a . Please list first of top three goals**

Improve outreach programs to encourage more ACS members and students

**b . Please list the second for top three goals**

Increase membership participation

**c . Please list third of top three goals**

Increase the number of section events held outside of the Huntington, WV area to improve attendance from other geographic areas of the section

To be completed by the Chair-elect for year following the annual reporting year.

**15. Next Year's Chair-elect's Goals \***

**a . Please list first of top three goals**

Improve outreach programs to encourage more ACS members and students

**b . Please list second of top three goals**

Increase membership participation

**c . Please list third of top three goals**

Increase the number of section events held outside of the Huntington, WV area to improve attendance from other geographic areas of the section

**16. Does the Local Section have an Vision and/or Mission Statement \***

- Yes
- No

**In 2021, the ACS Board of Directors authorized an additional one-time supplemental funding allocation equal to your local section annual allotment.**

**17. Please describe below how your local section has used (or plans to use) the supplemental funds that were allocated in 2021. \***

Our local section did not receive supplemental funds in 2021.

## Organization

**1. Did your local section have active coordinators for the following?**

Activity	Coordinator Names
Awards	John Markiewicz
Chemistry Olympiad	Rosalynn Quinones
Community Activities	Laura R McCunn
Newsletter/Publications	Gary Don Anderson
Nominations	Rosalynn Quinones

**2. How many subsections were active in your local section? \***

0

**3. How many subsection meetings were held? \***

0

**4. How many topical groups were active in your local section? \***

0

**5. How many topical group meetings were held? \***

0

\*A person who is not a member of the SOCIETY shall not become a member of any Local Section, but Local Sections may provide in their bylaws to have Local Section Affiliates, not members of the SOCIETY, who shall be entitled to all the privileges of membership in the Local Section, as provided in the Local Section bylaws, except that of holding an elective position of the Local Section, or voting on Articles of Incorporation and bylaws for the Local Section, or serving as a voting member of its Executive Committee or equivalent policymaking body, or voting for Councilor(s) or Alternate Councilor(s) from the Local Section. In their bylaws, Local Sections may either provide or withhold the privilege of voting by Local Section Affiliates for an elective position (other than Councilor or Alternate Councilor) of the Local Section. Local Section Affiliates may be appointed as Committee Chairs, if allowed by the bylaws of the Local Section.

**6. How many dues-paying local section affiliates\* were there in the local section? \***

1

**7. Did your local section support (financial or otherwise) an existing Technician Affiliate Group (TAG) \***

- Yes
- No

**8. What was the approximate number of active volunteers in your local section? \***

12

**9. Please estimate the number of volunteers that were new. \***

2

**10. Please indicate all the ways that your local section recognized volunteers? \***

- Awards
- Certificates
- Letter to Volunteer
- Letter to Volunteer Supervisor
- Recognition at Event
- Recognition in Newsletter

Recognition on Web

Other

## Communication

**Please input your responses to all questions based on the annual reporting year (unless otherwise instructed.)**

**1. Did your local section have a representative on your Regional Meeting Board or Steering Committee? \***

Yes

No

**2. How did Councilors report to your local section members about national ACS matters? \***

At an Executive Committee Meeting

At a Section Meeting

In an email

In the newsletter

On the local section website

Other

**3. On average, how many members attended a local section meeting? \***

20

**4. How many local section meetings were held? \***

4

**5. How does the section's leadership communicate information to its members (including social media channels)?**

**a . General description of communication:**

Through the Central Ohio Valley website (covacs.org), a Facebook page, email, and mailing to members who do not have email addresses

**b . How Often do these communications occur? Number of newsletters published:**

4-6 times per year

**c . How Often do these communications occur? Number of meeting notices:**

4-6 times per year

**6. What social media does your local section use? (If selected, the link is required.)**

Facebook

<https://www.facebook.com/covacs>

Instagram

LinkedIn

Snapchat

TikTok

Twitter

Other

**7. Did your local section have a website? \***

- Yes
- No

**If the answer to above question is YES, what was the URL for your website?**

<http://covacs.org>

**8. Did your local section post its Annual Report on the website? \***

- Yes
- No

## Nomination

The Local Section (LS) Outstanding Performance (OP) ChemLuminary Award is given annually to a local section in each section size category by the Local Section Activities Committee. This award recognizes the most outstanding performance of a LS in a particular size category in supporting ACS, its section members, students, the public, the education enterprise, industry, other ACS sections, other professional societies, and partnering organizations. The review is based solely on the LS FORMS annual report (AR), considering primarily the summary self-nomination statement below and the summary descriptions contained within Events, Activities, and Meetings. Other performance indicators may include administrative (e.g. participation in elections) and financial (e.g. sound budgetary policy) aspects. Timely submission of your administration and financial forms is a major factor in the evaluation of your LS for the Outstanding Performance Award.

**1. Our Section would like to self-nominate for the Local Section Outstanding Performance Award \***

- Yes
- No

## Supporting Materials

Brief Description	File Name	File Size	Date Uploaded
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